

School Meeting Prep Sheet

For 504, IEP, teacher, or counselor meetings. Bring a copy for yourself and one for the school.

Student

Name:		Grade:	
School:		Date of meeting:	

What I'm seeing at home

Behavior, mood, sleep, homework battles, mornings, friendships.

What my child says about school

What has already been tried (and what happened)

What I'm asking the school for today

Examples: evaluation, small-group support, check-in/check-out, seating change, 504 plan.

Agreements & next steps (fill in during the meeting)

Action	Who	By when